**SAMPLE BOARD LETTER –** **Please use this as a template to confirm your organization’s commitment of financial support for the proposed project’s development and or operations. Place the letter on your organization’s letterhead and have it signed by the Board president. The amounts should match the amounts shown on the project’s sources and or operating proformas contained in the AHP Financial Feasibility Workbook.**

**Sponsor Funding Commitment Letter Template**

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**Date (Within 6 months of submission)**

**Proposed Project Name:**

**Proposed Project Address(es):**

**Proposed Project Description:**

On behalf of [Insert Sponsor Name], this letter confirms its support and financial commitment for the development and on-going financial support of the proposed project’s operations. The organization commits to the developmental and operational feasibility of the proposed project as stated below:

* Development financial commitment: $
* Housing Operations: $
* Service Operations: $
* Duration of Operations:

The full board of [insert sponsor name] [will, has] acknowledge and [approve, approved] these commitments on [date].

**Certification**

I, the undersigned, hereby certify that: (1) I am a duly authorized representative for [insert sponsor name], and (2) all the information and statements contained in this letter are true, complete, and accurate.

Signature Date

[Printed Name]

Board President